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## Postgraduate Research Student–Supervisor Agreement

### Why use this agreement?

This agreement aims to facilitate a collaborative discussion around expectations and responsibilities between postgraduate research (PGR) students and their supervisors.

It will help student and supervisor to get to know each other and enable your working relationship to be as positive and productive as possible.

This agreement is designed to ensure that PGR students and their supervisors are meeting the requirements described in the University of Bristol’s (UoB) [Regulations and code of practice for research degree programs](https://www.bristol.ac.uk/academic-quality/pg/code-of-practice/).

### When should this agreement be used?

For new PGR students, we advise that the agreement should be discussed by the supervisor(s) and student in their first supervision meeting. A completed version should then be signed within a month of the PGR student's start date.

Established students and their supervisors may also find completing the agreement a useful process, particularly around research and training.

The agreement should be shared and signed by all supervisors.

This is intended to be a live document; it is recommended that student and supervisor review this at least annually. The agreement should also be reviewed following any changes to the supervisory team, or if a Support to Study plan or Enhanced Academic Support is put in place.

### How to use the agreement

Supervisors and students can find discussion topics and tips related to each section of the agreement in the [guidance document](https://www.bristol.ac.uk/doctoral-college/guidance/postgraduate-research-supervision/key-tools-for-the-supervisory-relationship/). Please share with the whole supervisory team before completing the form.

The agreement is not currently mandatory, but its use is strongly endorsed by the University Postgraduate Research Committee for all new PGR students from 25/26 onwards.

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## Postgraduate Researcher–Supervisor Agreement

### 1 Research project and timelines

See the [Postgraduate Researcher–Supervisor Agreement guidance document](https://www.bristol.ac.uk/media-library/sites/doctoral-college/documents/guidance-and-supervision/PGR%20Student%20Supervisor%20Agreement%20Guidance%20v1.pdf) for some additional prompt questions to discuss.

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| --- | --- |
| Project title: | Click or tap here to enter text. |
| Programme start and end date: | Click or tap here to enter text. |
| Submission date: | Click or tap here to enter text. |
| Key progression dates: | Click or tap here to enter text. |

### 2 Supervisory team and other support

See section 2 of the guidance for more information on roles and discussion prompts. Add more sections if the student has a larger supervisory team.

|  |  |
| --- | --- |
| Main (or primary) supervisor: | Click or tap here to enter text. |
| Main supervisor’s area of expertise (i.e. background, methods, and expertise): | Click or tap here to enter text. |
| Co-supervisor 1: | Click or tap here to enter text. |
| Co-supervisor 1: area of expertise or role: | Click or tap here to enter text. |
| Co-supervisor 2: | Click or tap here to enter text. |
| Co-supervisor 2: area of expertise or role: | Click or tap here to enter text. |
| [Add additional supervisors as needed] | Click or tap here to enter text. |
| Other research support outside the supervisory team (specify name and role): | Click or tap here to enter text. |

### 3 Supervision meetings, communication and feedback

Confirm how supervision meetings and communication will take place, including frequency, location, structure and who will attend, and how, and when, feedback will be provided. See section 3 of the guidance for further details on what to cover:

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| Click or tap here to enter text. |

### 4 Funding and funder requirements

Outline how the project is funded, the length of funding and any specific terms and conditions. See guidance section 4 for further details on what to cover:

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| Click or tap here to enter text. |

### 5 Working patterns and tools

Discuss and confirm the working patterns of the PGR student and supervisors and any support needed. See [section 5 of the guidance](https://www.bristol.ac.uk/doctoral-college/guidance/postgraduate-research-supervision/key-tools-for-the-supervisory-relationship/) for further prompts.

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| Click or tap here to enter text. |

### 6 Research practice and integrity

Discuss any issues relating to creating a research plan and considering ethics, intellectual property and academic integrity, trusted research and open research. See [section 6 of the guidance](https://www.bristol.ac.uk/doctoral-college/guidance/postgraduate-research-supervision/key-tools-for-the-supervisory-relationship/) for more details.

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| Click or tap here to enter text. |

### 7 Training and professional development

List any areas of training and development required for the research project and how these will be addressed, along with the PGR student’s academic, professional and personal development. See [section 7 of the guidance](https://www.bristol.ac.uk/doctoral-college/guidance/postgraduate-research-supervision/key-tools-for-the-supervisory-relationship/).

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| Click or tap here to enter text. |

### 8 Additional areas

Please use this section to cover any other areas not covered in the above sections, that need to be agreed on.

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| Click or tap here to enter text. |

### Signatures

* All supervisors are to read and be aware of their roles and responsibilities, before signing.
* The agreement should be re-signed when changes are made (see guidance for suggested review points).

**Postgraduate research student**

Name:

Signature: Date: / /

**Main supervisor**

Name:

Signature: Date: / /

**Co – supervisor #1**

Name:

Signature: Date: / /

**Co-supervisor #2**

Name:

Signature: Date: / /

**Co-supervisor #3**

Name:

Signature: Date: / /

**Co-supervisor #4**

Name:

Signature: Date: / /